# TUSCOLA INTERMEDIATE SCHOOL DISTRICT

Program Accomplishments 2018 - 2019

## EUGENE PIERCE - SUPERINTENDENT

#### WHO WE ARE

- The Tuscola Intermediate School District serves nine local school districts, eleven parochial schools, and five residential facilities.
- Serving 8,390 students in grades pre-K through 12
- Tuscola ISD is nationally accredited by AdvancEd.
- Tuscola ISD operates the Tuscola Technology Center which offers students in grades 11 through 12 options in Career and Technical Education, including 22 career programs with work-based certification and licensing options.
- Tuscola ISD operates Highland Pines School for students with disabilities.

- Highland Pines School is recognized statewide as a leader in providing state-of-the-art programming and services for students with disabilities.
- Tuscola ISD also provides diverse services such as the Regional Educational Media Center 10,
  Health Education Programs, PE and Nutrition programs throughout Tuscola, Sanilac, and Huron
  Intermediate School Districts, Michigan Basic Skills and Literacy Initiative for Tuscola, St. Clair,
  and Huron counties.
- See <u>www.tuscolaisd.org</u> for all the programs and services provided by the Tuscola Intermediate School District.

#### **BOARD OF EDUCATION**

• President: James Welke

• Vice-President: Nancy Laethem

• Secretary: James Brown

• Treasurer: Dean Nichols

• Trustee: Charles Squires

# CAREER & TECHNICAL EDUCATION PRINCIPAL – Rob Shadley rshadley@tuscolaisd.org

- Mr. Dice's Construction program completed several projects throughout the year including; an addition to the Ag-Science barn, A new storage barn behind the Tech Center, and a pole barn at Caro High School.
- Mr. Dice also became a certified instructor for the North American Building Trades Union's (MC3) curriculum which gives our students who complete his program and the curriculum a direct interview to the Trade Union of their choice.
- Delta Dual Enrollment for the 2018-19 school year was a success. We averaged approximately 15 students this year. This course, provided through Delta College, was a course that was considered transferable to any post-secondary institution. Students were able to get up to 18 credits during the school year.
- DECA Advisor, Cindy Olson, took five Business & Marketing students to Orlando, Florida to DECA Internationals.

- Three BPA Students competed in the National Governors Association Capture the Flag Cyber Challenge and took 4th out of 1,200 students, 312 teams, from 27 states!
- BPA Advisor, Amy Schuette took ten students to Anaheim, California for Nationals.
- FFA Advisor, Mr. Glaspie took fourteen students to attend the national FFA conference in Indianapolis Indiana.
- HOSA, Advisor Maggie Grady took five students to the State Competition in Grand Rapids
- · A Cosmetology student in the SkillsUSA competition made it to nationals. The contest took place in Louisville, Kentucky.
- TTC opening enrollment for the 18-19 school year started at over 700 students' county wide.
- The Tech Center provided approximately 45 field trips for students throughout the TTC curriculums.
- Continued to provide all 8<sup>th</sup> & 10<sup>th</sup> grade Tuscola County students with an in depth tour of TTC. Each 10<sup>th</sup> grade student received a Career Awareness Certification for their portfolio.
- 40+ students from the Ag-Science program participated in the annual FFA Poultry Contest. Students took the birds they raised from chicks to Fowlerville in November to be weighed and processed by the students. This year our FFA Chapter took home the Zindell Trophy which is designated to the chapter with the most overall trophies won!
- Completed several different youth club and student forum fundraisers netting thousands of dollars to assist students with CTSO expenses.

- We offered the NATEF and Student ASE certification to over 50 students in Auto Body, Auto Technology and Diesel Technology. Overall, 85 individual tests were passed in multiple categories. Those who successfully pass all ten tests are given the chance to take the G1 test at Delta Community College and receive 24 automotive credits.
- TTC as part of region eleven met all of the required Core Performance Indicators for the Office of Career and Technical Education in the 18-19 school year.
- · Tuscola ISD partnered with Saginaw ISD for the Insurance Leadership Academy.
- Hosted the annual Turn-Around-Award Luncheon for one student from each of the nine local school districts. This event was developed and sponsored by the Tuscola Area Principals Association (TAPA).
- Over 30 staff and students participated in the annual Tuscola County Pumpkin Festival Parade this year.
- The Culinary Program baked over 3600 pumpkin pies for the annual Tuscola County Pumpkin Festival. This task was made possible by efforts from the staff at Tuscola Intermediate School District and the Culinary Arts students under the supervision of instructor, Robert Zehnder.
- We had 13 Students take projects to the MITES State Competition
- Continued to actively support Career and Technical Student Organizations (CTSO's) with students participating in, SkillsUSA, FFA, HOSA, DECA, ProStart, MITES and BPA.

- Continue to conduct end-of-course industry certifications for various programs, working in collaboration with the Office of Career and Technical Education (OCTE).
- We held our first annual "Thumb Area Job Fair" in partnership with MiWorks, The Caro Library, and the E.D.C.
- Continued hosting Parent/Teacher Conferences, Tuscola County College Night, Job Interview Day, Advisory Committee Dinner, Tuscola County STARS Breakfast, Highland Pines School Prom, as well as, more than a hundred other community events & meetings.
- Inducted 74 students into the National Technical Honor Society (NTHS), for a total of over one hundred members for 2018-19.
- Industry certifications are now offered in 100% of the TTC programs.
- Chef Zehnder took six students to Disney World to compete in the Disney's "Cook Around the World Competition." They took a 1st for their Side Dish and 2nd for their Entree. This ProStart sponsored competition hosted more than 5,000 students from 50 schools around the Nation.
- SkillsPath continues to successfully offer both GED prep and technical training to several Tuscola County students annually this year around 70 percent of the students enrolled completed their GED.

- The CTM program continues to do the annual build of 24 computers.
- Mrs. Olson was the recipient of the Innovative Educator Grant!
- Mr. Loney had 35 students receive the AWS Certification
- Mr. Pavlichek, Mrs. Grady, and Mrs. Findlay became CPR/BLS Certified instructors so they can get our students and staff trained and certified.
- Millington student Victoria Hall from the Welding Program received the State Non-Traditional Student Award
- This year the Tech Center underwent a Civil Rights Compliance Audit and passed with only minor modifications needed.
- Passes edge safety training was again offered in October for all TTC students

# SPECIAL EDUCATION SCOTT RICHARDS – ASSISTANT SUPERINTENDENT ERIC KUNISCH – SPECIAL EDUCATION SUPERVISOR PRINCIPAL – TRACEY HENRY

#### **Highland Pines School**

- Continuous improvement of student behavior through the efforts of the PBIS School Improvement Team
- HPS Earth Team
- HPS Pumpkin Parade float made by students
- The Fun Club sponsored activities for staff
- Annual Area 10 Special Olympics (S.O.) participation
- Annual S.O. Winter Games participation

- Annual S.O. Summer Games participation
- Prom
- Spring Fling Dance
- Project Unify with local schools
- SpringFest Musical Program
- Continued facilitation of MOVE curriculum
- Continued Unique Learning Systems
- Sex education curriculum Family Life and Sexual Health (F.L.A.S.H.)
- All teachers collaborated through Professional Learning Communities
- Using the Danielson Evaluation Tool for staff
- Facilitated staff training on sensory motor awareness, visual supports and environmental set-up and structure
- Student Carnival

## LIGHTHOUSE (ON-CAMPUS)

- Whiteboards for interactive learning
- Implementation of ULS curriculum
- Continued to expand local businesses in picking and recycling
- Daily pick up mail on the TISD campus
- Implemented three new reading programs
- Coffee sales for autism student and staff run
- Gather recycling on campus four buildings
- Delivering mail among campus buildings

#### LIGHTHOUSE OFF-CAMPUS PROGRAM

- Tuscola Intermediate School District provides an on-campus classroom to students who reside at The Lighthouse Neurological Treatment Center, a residential treatment facility.
- Staff include two classroom teachers, professional staff and professionals
- Educational program can accommodate up to 30 male and female students ranging from ages 5 to 26
- Each student works on academic coursework at their level
- High school students work toward either a MMC high school diploma or GED depending on their needs
- TISD provides all necessary state testing to students at the Lighthouse Off-Campus location

#### NURSING

- Annual Dental and Vision Clinic
- Targeted training for SXI on equipment, lifting and transfers
- Trained staff in management of tube feeding
- Diabetic management training
- Targeted case management for students with significant health and behavioral needs
- Coordinated CPR/AED training for all HPS staff
- Teacher's Emergency Notebooks

- Transportation emergency plans on all buses
- Emergency action plans on all buses
- Individual health plans updated
- Monitoring health and wellness during Care Team codes
- Code Red Emergency Response Team
- Coordinated special diet planning with cafeteria staff
- Continued implementation of Skyward Health Module database
- Job shadow experiences for students at SVSU and Delta Kirkland
- Seizure recognition and VNS training
- Teachers trained through safe schools to administer Diastat

### SXI (SEVERELY MULTIPLY IMPAIRED)

- Continued implementation of the MOVE program within classrooms
- Co-teaching with the MoCI teacher weekly daily living skills, peer to peer assistance
- Implemented switch base in-house job sites
- Implemented oral personal care
- Partnered with OT for sensory based lessons

#### MODERATELY COGNITIVE IMPAIRED

- Continued to implement reading, science, math and social studies programs
- Met school improvement goals for the 2018-19 school year
- Team teaching
- Use a building wide curriculum (ULS) and ULS Live
- Obtained new job sites with area businesses for the Adult Moderately Cognitive Impaired program

#### SEVERE COGNITIVELY IMPAIRED

- Nonverbal students learned to utilize talking switches to communicate wants/needs
- Classroom continued to implement an in-house Popcorn Sales program
- Started a community volunteer based program
- Bazaar at Highland Pines School with crafts made by students
- Monthly bake sales by/for students and staff
- Students participated in the Peer-to-Peer program

### EARLY ON/EARLY CHILDHOOD

- Processed referrals and conducted evaluations for children to determine eligibility for Early On and Early Childhood services
- Implemented the Primary Service Provider (PSP) model for students age 0-3 receiving Early On services
- Coordinated weekly play groups for children ages 0-3 eligible for Early On services
- Organized field trips for the families of children ages 0-3 eligible for Early On services
- Held the Children's Fun Fair, a community outreach event, with 500 in attendance
- Operated year round Early Childhood Special Education (ECSE) programs at the local school district level in Millington, USA, and Caro

#### PHYSICAL THERAPY

- Collaborated with Early-On to provide monthly parent/infant motor group for the 0-3 year old population
- Assist parents and students in obtaining mobility devices
- Assist staff with proper lifting techniques
- Assist teachers with adapting activities so students with limited mobility can participate daily with their peers moving throughout the school

### GYM/POOL

- Pool and gym assessments developed and completed
- Follow all PT goals for students receiving direct services
- Assess and track all students on consult PT services
- Various sports teams throughout the school year
- Passed pool inspection
- Fuel-Up program implemented students engage in daily physical activity prior to reading block to improve academic success

- Partnered with local schools (Caro, Mayville and USA) in Project Unify
- Parent/child groups with Early-On families

#### **MUSIC THERAPY**

- Successful SpringFest performance
- Provided teachers with music to support student's needs
- Chatterbox with students who use alternative augmentative communication due to complex communication needs
- Use of Coreboard vocabulary

- Chime, Vocal choirs and Parachute team performed in the community
- Vocal Choir performed at HPS assemblies
- Parent/child groups with Early-On families

#### SPEECH AND LANGUAGE THERAPY

- Updated and created new parent handouts
- Collaborated with Early-On to provide a monthly parent/infant speech group for the 0-3 population
- Partnered with music therapist and teachers on the Unique Learning System Curriculum and F.L.A.S.H.
- Planned weekly social skill lessons for teachers to implement in the classroom
- Provided training in AAC devices to staff

#### SOCIAL WORK

- Sex Ed focus group
- Functional Behavioral Assessment training
- Relias-ABA training
- ASIS (Applied Suicide Intervention Skills Training)
- Staff trained in Critical Incident Trauma/Debriefing

# TRANSITION CENTER JASON DAVIS - COORDINATOR

- TRANSITION DAYS (CONFERENCES)
  - Five separate Transition Days held for each grade 8-12
- Field trips and tours to Delta College and Michigan Career and Technical Institute
- Student Transition Council assisted Tech Center students in transition with plans for after graduation
- STARS PROGRAM
  - 16 students participated during the school year and included Pre-ETS through MRS

#### TRANSITION CENTER

- TUSCOLA PREP (Preparing Responsible Employable Persons)
- Summer Employment Program/WSBL (Worksite-Based Learning) through MRS
- 7 students working at the Fowler Center, 172 hours of kitchen and grounds work
- 4 students working in local districts 160 hours of custodial work
- 22 students worked in 8 week placements totalling 160 hours of paid employment

#### TRANSITION CENTER

#### MEETINGS

- Tuscola Transition Network
- Student Transition Council
- 100 students met with MRS counselor; 43 eligible for services
- Attended IEP Team Meetings as invited
- Attended V3 Team Meetings
- Attended HSCC Quarterly Meetings
- Attended Empowering Youth Today Coalition Quarterly Meetings
- Attended IEP Team Meetings

#### BETSY'S PLACE

- Tuscola Intermediate School District provides an on-campus classroom to students who reside at Betsy's Place, a residential treatment facility.
- Two classroom teachers and two paraprofessionals
- Educational program can accommodate up to 18 male students ranging from age 6 to 18
- Each student works on academic coursework at their level
- Outdoor/hands on learning
- High school students work toward either a MMC high school diploma or GED depending on their needs
- TISD provides all necessary state testing to students at Betsy's Place
- Utilize Highland Pines gym for physical education

#### PIONEER WORK AND LEARN CENTER CHUCK FABBRO - PRINCIPAL

- Pioneer Work and Learn Center held a Career/College fair for the first time. 17 employers from the local community and 4 colleges came to our facility and students were able to gain information about prospective careers and colleges.
- Our GED program has 70% passing rate, compared with the national average which is respectively between 68-75%
- We continue to be a Pearson Vue test facility where students have the opportunity to earn their GED after completing the required coursework.
- 11th Grade Transition Day-Different activities were provided to the students to educate them on positive decision making and the consequences of the choices they make.

- 9th Grade Transition Day-Students went through a Reality Store, where they learned about budgeting, balancing money, and the reality of the costs of everyday life.
- 12th Grade Transition Day-Also focused on the Reality Store. Student's learned about the reality of costs of everyday life and also the importance of making positive choices.
- 10<sup>th</sup> Grade Transition Day-Students had the opportunity to participate in archery, horseback riding, a pontoon boat ride, and a ropes course. For many students, it was their first time experiencing many of these things.
- Joseph King, a community leader for the New Ezekiel Project in Saginaw, Michigan, came to speak with our students on MLK day.
- A Michigan Works guest speaker came to Vassar House in November to help prepare students for mock interviews
- Students visited Mott Community College, Delta College, Henry Ford College, and Baker College this year. They had the opportunity to see the different campuses and learn about the different programs that are offered at each college.
- Each camp holds mock interviews for students twice a year.
- Friend of the Court come to speak to all of our students in regards to fatherhood and paternity, as well as a representative from Positive Alternatives spoke at WGRC to support the parenting unit that is discussed in Transition class.
- We had a guest speaker from Underground Railroad speak with our students at Vassar House about dating violence.

- 5 diplomas and 16 GED's have been awarded to students as of September 1, 2018.
- Mr. Findlay, our Transition teacher from WGRC, started a running club for students.
- 8 students from the running club were able to participate in two local track meets.
- Each camp spends time on various outings and volunteer activities around the community.
- 62 boxes of everyday necessities and other gifts were shipped to children from Rwanda for Operation Christmas Child.

# WOLVERINE EDUCATION CENTER MELISSA AVERY - PRINCIPAL

- Interviewed along with Wolverine Alternative Education for an Edgenuity article to be featured on their website.
- Pearson Vue computerized GED Testing Center
- Every student creates a transition portfolio with resume, EDP, career surveys, college readiness materials, and life skills information.
- One-to-one technology for all students
- Career exploration and completion of Educational Development Plans
- Career and Transition paraprofessional developed Transition curriculum, and assisted with GED, Career Cruising, EDP development and Skillset.com
- Initiated Skillset, a computer based program which provides instruction to students who want to become certified in anything related to computers from Microsoft and Cisco to network security.

- Post-secondary students are able to take online classes through Delta College
- Key Train used to assist students with work readiness preparation
- 10 students earned their diploma and 3 students earned a GED
- Parent/teacher conferences held twice a year
- Promethean smart boards are used in all classrooms
- Life skills classes operate a school store called the "Mobile Munchie Cart"; proceeds are used to self-fund the cart as well as pay for guest speakers. This year a donation was provided to the Child Advocacy Center.
- Held 2nd Annual College and Career Fair
- Building wide implementation of Therapeutic Crisis Intervention (TCI)
- Building wide implementation of Cognitive Behavior Therapy (CBT) with all staff Level 2 Certified
- Life skills classes cook bi-weekly
- Life skills classes make popcorn bi-weekly for all student rewards
- Mock interviews were held
- Updated computer systems to Windows 10 and upgraded 20 computers
- Purchased 10 document cameras for the classrooms
- Purchased 2 classroom sets of laptops as well as 5 for teachers to check out
- Purchased 10 tablets for student use and paraeducator use to implement Edgenuity in the classroom
- 1 table was purchased for the physical education teacher to monitor student data using the heart rate monitors
- Hosted a "Reality Check" A Real Life Simulation
- Staff attended monthly transition meetings at Tuscola ISD

• The following guest speakers visited Wolverine Secure Treatment Center during the 2018-19 school year:

9/19/18 Michigan Works Dolinda Rhodes
Dolinda and others from her staff spoke to the students regarding Career Pathway post-secondary options.

10/10/18 Banking - Catholoic Federal Credit Union Melissa Pashak & Rachel Hart Melissa and Rachel spoke to the students about banking terms and meanings. They played financial bingo which reinforced financial terms. They were able to engage the students and they enjoyed playing the game.

10/18/19 Banking - Chemical Bank Patricia Franklin-Lindsey
Pat educated the students about budgeting and making good money choices. She is very
motivational with the students and encourages them to set goals.

1/10/19 Distracted driving - MSP and MDOT Trooper Mark Burch & Eric Tamlyn (MDOT) Trooper Burch showed a slideshow and spoke to the students about the dangers of distracted driving. Eric Tamlyn brought in a distracted driving simulator so the students would be able to experience distracted driving.

1/25/19 & 2/8/19 What it means to be a veteran. Tim Foster

Tim spoke to the students about his experience in the military. He talked abou how college was not for him after he graduated but after some time in the military he decided to go back to college. As a result, it helped him to become even more successful in his career.

2/13/19 Delta College - Cynthia Reyes

Cynthia spoke to students about going to college. She gave them information regarding what it takes, what they need, and who they will need to contact.

3/18/19 Downtown Boxing Gym - Good Choices, Khali Sweeney

Khali came with two other gentlemen he is mentoring. Khali started Downtown Boxing Gym in Detroit to help create a positive environment for kids who are at risk. He spoke to students about his choice to turn his life around and encouraged the students to make good choices. He was able to visit 5 units but offered to come back again.

3/6/19 Career Day

Several people came to represent a variety of careers. The students were able to speak to representatives, get more information, and explore multiple occupational choices.

5/22/19 Interviews - Michigan Works: Dolinda Rhode & Talma McGhee Dolinda and Talma came to interview students and was able to teach them strategies for inteviews, resumes, and job applications.

### 5/7/19 Life Choices - Larry Johnson

Larry came to talk to the students about how his choices affected his life and how he was able to overcome poor choices and turn his life around. He brought three other individuals who talked about how they were able to do the same. He was able to connect with the students and explain to them they can overcome whatever hardships they have experienced and live a successful life. The choice is theirs to make.

#### 6/5/19 Distracted Driving - Sam & Maureen Howell

Sam and his mother spoke to the students about Sam's choice to reach for his cell phone on the floorboard of the passenger's seat of his car. His car left the road and hit a tree. With a 3% survivial rate, Sam was able to overcome the odds and survive the crash. Three months in a coma, two years of rehab, and seven years in a wheelchair, Sam is now able to walk, talk, and feed himself. The effects of the closed head injury are still very evident, however what he has been able to overcome is nothing short of a miracle.

6/27/19 Parenting & Shaken Baby Syndrom - CAN Council - Leslie Eschenbacher Leslie spoke to the students regarding the dangers of shaken baby syndrome and safe parenting practices.

## INSTRUCTIONAL SERVICES

COORDINATOR – JILL BALL
SUPPORT SPECIALIST – ANGILA HEINITZ
HEALTH EDUCATION/PENUT COORDINATOR – ELIZABETH DILLON

## SCHOOL IMPROVEMENT

- Ten training sessions were conducted for Tuscola County School Improvement teams.
- Sessions provided teams with materials, guidance and time to complete MDE reporting requirements for state and federal guidelines.
- Held five Tuscola County Title I meetings. Title I Directors meet on a regular basis with MDE Field Services to review their responsibilities and align those with school improvement requirements.

## EARLY LITERACY

- A Literacy Instruction and Intervention Plan was created to ensure continuity across the county.
- A countywide Individual Reading Improvement Plan was developed and shared with all principals and superintendents. It included resources such as parent notification letters, a read at home plan, and frequently asked questions document.
- Every kindergarten and first grade teacher received a model lesson in their classroom. The focus was doing a read aloud with an emphasis on vocabulary.

- Developed the Kindergarten Literacy Network, a two part and continuing series of professional learning workshops related to the Essential Practices.
- Coaching cycles were conducted that included facilitated educational discussions and resources for kindergarten and first grade classrooms throughout the county.
- Coaching collaborative workshops for literacy leaders across districts

## PROFESSIONAL DEVELOPMENT

- Summer professional development sessions were offered for our local school districts.

  Topics included: Early Literacy, Classroom Positive Behavior Supports and Book
  Studies
- Offered a session for 7-12 grade math teachers on PSAT/SAT instructional strategies
- Began training 4th/5th grade teachers in the Essential Instructional Practices for Reading

## TRUANCY SERVICES

- Facilitated a fall school attendance/truancy training session
- Processed 169 truancy referrals from nine local school districts and one parochial district
- Conducted 80 school truancy meetings
- Filed court intervention on 12 students and 11 parents
- Made over 1200 contacts with truancy students, parents school staff and court/DHHS staff
- Conducted two Tuscola School Justice Partnership meetings
- Updated and revised TISD Truancy Guidelines and Referral Process

## MCKINNEY-VENTO STUDENT EDUCATION PROGRAM

- Six McKinney-Vento training sessions were facilitated. These sessions focused on MV compliance, federal mandated guidelines, and MV best practice.
- Identified over 300 homeless students in 22 school districts (Tuscola/Huron)
- Wrote and received funding for the federal McKinney-Vento Grant
- Participated in monthly MV Grant Coordinator's meetings
- Collaborated with local volunteer group Kare and Serve to provide for homeless student needs such as weekend meals, school supplies, and hygiene products

 Actively involved in the following community agencies and collaborative councils: Tuscola Human Services Collaborative Council, Tuscola Homeless Coalition, Thumb Area Continuum of Care, Thumb Area Assault Crisis Center, Tuscola School-Justice Partnership, Blue Water Center for Independent Living, Human Development Commission, and the Human Development Community Advisory Board

## STATE CONTINUING EDUCATION CLOCK HOURS

- Received and processed 140 SCECH applications for district provided professional development
- Provided guidance and training to LEA staff on teacher certification renewal requirements and process
- Maintain files of all SCECH applications, agendas, sign in sheets and SCECH forms per MDE requirements

## FACILITIES & TRANSPORTATION FACILITIES MANAGER/TRANSPORTATION DIRECTOR – Jeff Kudera

- We operate 10 bus routes covering the Tuscola Intermediate School District area, which consists of over 800 square miles.
- We have 14 regularly assigned bus drivers, 1 dispatcher, and 1 transportation secretary
- We have 30 bus aides assigned to the regular bus routes
- Our fleet consists of 14 buses and 14 vans
- Our drivers average 10 years of bus driving experience
- Completed a garden area for Highland Pines students

- Added more security camera campus wide
- Emergency exit signs
- Remodeled playground pavilion
- iPads for all buses
- Maintained the interior of the pool and re-grouted the tile
- Painted pool area and walls
- Purchased two new floor scrubbers
- Purchased one new carpet cleaner
- Continuing to upgrade interior LED lighting campus wide
- Replacing and upgrading classroom sinks
- Purchased a new tractor
- Upgrading the drinking fountain to an eco-friendly filtered water purifier
- Purchases three new tablets for buses

- Upgraded WAN hub sites with more capacity
- Implemented new SCCM Consortium with over a dozen participating schools
- Presented on our Data Center system at a national conference
- Upgraded the security camera server to allow for longer retention and higher quality video
- Added several cameras around the TISD campus including Transition Center
- Offered numerous training sessions to staff
- Coordinated WAN informational meeting for all superintendents and tech directors in Huron, Sanilac and Tuscola ISD's
- Implemented Keyfob/video door entry system at TTC as well as exit alarms
- Upgraded Sanilac ISD's phone system
- Presented at Tuscola ISD School Board Association Dinner on WAN and Consortium offerings
- Implemented new TeamViewer Consortium with over a dozen participating schools

# INFORMATION SYSTEMS ROBERT FROST - COORDINATOR AND REMC DIRECTOR

- Upgraded or replaced hundreds of laptops, desktops, tablets, Chromebooks and printers at the districts we support
- Continued to increase Data Center usage by adding more districts and expanding the use by existing districts
- Replaced primary SAN with double the capacity and a dramatic increase in performance
- Moved old primary SAN to DR site to double the DR site capacity
- Expanded items available in MakerSpace lending library as well as usage
- Replaced WAN switches at 23 LEA's increasing the capcity of 10Gb ports by 12x

## INFORMATION SYSTEMS

- Presented on our Data Center system at the MAEDS conference
- Added several cameras around the TISD campus
- Offered numerous training sessions to staff
- Presented at Sanilac ISD School Board Association Dinner on WAN and Consortium offerings
- Added digital signage throughout the Technology Center, 1 for each classroom and several building wide displays

### **BUSINESS OFFICE**

- The business office provides leadership for Tuscola Intermediate School District's financial management and for implementing the mission and goals of the District. This is accomplished internally through budget development and management working closely with all staff responsible for budgets. The Business Office processes accounts payable, fixed asset tracking, reporting and reconciliation, accounts receivable and cash management. The Department also provides payroll, human resources, and employee benefits.
- In addition to the regulatory and auditing functions involving State and Federal reporting, the Business Office works collaboratively with constituent districts to provide services. Currently, the District provides Business Office Management services to two local districts, and Human Resources support to one local district. Other services offered include payroll, and business office technical and general assistance.

## JEANNE DAY - CHIEF FINANCIAL OFFICER LEANNA HARTMAN - LEA BUSINESS MANAGER

JOSEPHINE SPAULDING – ACCOUNTS PAYABLE/BOOKKEEPER

HOPE MADIGAN - PAYROLL BOOKKEEPER

AMANDA ASTLEY - HUMAN RESOURCES

#### TUSCOLA INTERMEDIATE SCHOOL DISTRICT LOCATIONS

- Central Office 1385 Cleaver Rd., Caro Michigan 48723
- Tuscola Technology Center 1401 Cleaver Rd., Caro Michigan 48723
- Highland Pines School 1381 Cleaver Rd., Caro Michigan 48723

• Pursuant to Section 504 of the Rehabilitation Act of 1973 ("Section 504"), the Americans with Disabilities Act of 1990, as amended ("ADA") and the implementing regulations (collectively "Section 504/ADA"), no otherwise qualified individual with a disability shall, solely by reason of his/her disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. The Board of Education does not discriminate in admission or access to, or participation or treatment in its programs or activities. As such, the Board's policies and practices will not discriminate against students with disabilities and will make accessible to qualified individuals with disabilities its facilities, programs, and activities. No discrimination will be knowingly permitted against any individual with a disability on the sole basis of that disability in any of the programs, activities, policies, and/or practices in the District.